

OVERVIEW OF BUDGET

DEPARTMENT: SPECIAL DISTRICTS
DIRECTOR: EMIL MARZULLO

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Franchise Administration	298,177	-	298,177		3.0
Fish and Game Comm	69,087	59,200		9,887	-
TOTAL	367,264	59,200	298,177	9,887	3.0

BUDGET UNIT: FRANCHISE ADMINISTRATION (AAA FRN)

I. GENERAL PROGRAM STATEMENT

Franchise Administration is a division of Special Districts. Its function is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees including reports, proof of insurance, and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

The Franchise Administration Division collects a substantial amount of annual franchise fee revenue on behalf of the county, and the fees are generally based upon a percentage of utility, cable, telecommunications, and interstate pipeline company gross revenues. These revenues are reflected as workload indicators, and are not directly incorporated within the division's budget, as the fees are accounted for separately within another fund.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Estimated 2002-03	Department Request 2003-04
Total Appropriation	277,311	296,432	284,575	298,177
Local Cost	277,311	296,432	284,575	298,177
Budgeted Staffing		3.0		3.0

Workload Indicators

Number of Franchises:

Cable Television	13	13	13	13
Gas	4	4	4	3
Water	25	27	27	29
Electric	2	3	3	3
Pipeline and Telecom	5	8	8	10

Franchise Revenues:

Cable Television	1,031,041	975,000	1,070,000	1,080,000
Gas	2,113,861	1,750,000	1,675,000	1,380,000
Water	213,223	180,000	180,000	190,000
Electric	2,027,870	1,800,000	1,800,000	2,300,000
Pipeline and Telecom	63,567	75,000	75,000	60,000

SPECIAL DISTRICTS

III. HIGHLIGHTS OF RECOMMENDED PROGRAM FUNDED ADJUSTMENTS

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

OTHER CHANGES

None.

IV. VACANT POSITION IMPACT

None.

V. OTHER POLICY ITEMS

None.

VI. FEE CHANGES

None.

GROUP: Economic Development/Public Services
 DEPARTMENT: Special Districts - Franchise Administration
 FUND: General AAA FRN

FUNCTION: General
 ACTIVITY: Legislation and Administration

ANALYSIS OF 2003-04 BUDGET

	A	B	C	D	B+C+D E
	2002-03 Year-End Estimates	2002-03 Final Budget	Base Year Adjustments	Mid-Year Adjustments	Board Approved Base Budget
<u>Appropriation</u>					
Salaries and Benefits	187,699	187,699	14,290	-	201,989
Services and Supplies	50,955	62,812	(11,890)	-	50,922
Central Computer	2,052	2,052	(589)	-	1,463
Transfers	<u>43,869</u>	<u>43,869</u>	<u>(66)</u>	<u>-</u>	<u>43,803</u>
Total Appropriation	284,575	296,432	1,745	-	298,177
Local Cost	284,575	296,432	1,745	-	298,177
Budgeted Staffing		3.0	-	-	3.0

GROUP: Economic Development/Public Services
 DEPARTMENT: Special Districts - Franchise Administration
 FUND: General AAA FRN

FUNCTION: General
 ACTIVITY: Legislation and Administration

ANALYSIS OF 2003-04 BUDGET

	E	F	E+F G	H	G+H I	J	I+J K
	Board Approved Base Budget	Recommended Program Funded Adjustments	2003-04 Department Request	Vacant Position Impact	2003-04 Proposed Budget	Recommended Vacant Restoration	2003-04 Recommended Budget
Appropriation							
Salaries and Benefits	201,989	-	201,989	-	201,989	-	201,989
Services and Supplies	50,922	(5,492)	45,430	-	45,430	-	45,430
Central Computer	1,463	-	1,463	-	1,463	-	1,463
Transfers	43,803	5,492	49,295	-	49,295	-	49,295
Total Appropriation	298,177	-	298,177	-	298,177	-	298,177
Local Cost	298,177	-	298,177	-	298,177	-	298,177
Budgeted Staffing	3.0	-	3.0	-	3.0	-	3.0

SPECIAL DISTRICTS

	Base Year Adjustments
Salaries and Benefits	4,765 MOU.
	9,302 Retirement.
	<u>223</u> Risk Management Worker's Comp.
	<u>14,290</u>
Services and Supplies	(11,857) 4% Spend Down.
	<u>(33)</u> Risk Management Liabilities.
	<u>(11,890)</u>
Central Computer	<u>(589)</u> Reduction in computer operation service charges.
Transfers	<u>(66)</u> Incremental change in EHAP.
Total Appropriation	<u>1,745</u>
Total Revenue	<u>-</u>
Local Cost	<u>1,745</u>

	Recommended Program Funded Adjustments
Services and Supplies	(2,500) Non-inventoriable equipment.
	(2,500) Air/other travel.
	(520) GASB 34 Accounting Change (EHAP).
	<u>28</u> Net increase in various operating expenses.
	<u>(5,492)</u>
Transfers	4,972 Increase in transfer to the Special Districts Department for administrative support.
	<u>520</u> GASB 34 Accounting Change (EHAP).
	<u>5,492</u>
Total Appropriation	<u>-</u>
Total Revenue	<u>-</u>
Local Cost	<u>-</u>